



American
INTERNATIONAL TRANSPORT, INC.

Specializing in Door-to-Door Transport

5430 West Rosecrans Avenue, Ste. AIT
Hawthorne, CA 90250 USA

Tel.: 310-725-2800 Fax : 310-725-2877
WWW.AMER-INTL-TRANS.COM

Exporting via Fedex – Simple Instructions

Box No. 1 – Write the contact information for the your company.

Box No. 2- Write the contact information for your customer.

Box No. 3- Indicate the ...

- Total packages you ship
- Total gross weight
- Is the gross weight in Lbs or for Kilos ?
- Write the dimensions of the box, if you have them.
- Are the dimensions in inches or centimeters ?
- Write the description of the commodity , i.e. “Shoes”, or “Hydraulic Pumps”
- Write the Value for customs: this must be the same value as show on the commercial invoice.
- Total Declared Value for Carriage: write the insured value that you want.

Box No. 4- Choose which FedEx service you want.

Box No. 5- Check the type of packaging is used.

Box No. 6- do not check anything here.

Box No. 7a- Payment for transport charges. Check the box to show who pays the transport charges, and write the corresponding FedEx account number, if you have it.

Box No. 7b – Payment for duty & taxes charges. Check the box to show who pays the duty & taxes charges, and write the corresponding FedEx account number, if you have it.

Box No. 8 – Write any reference note you want to appear on the invoice.

Box No. 9 – Sign and date the airway bill.

- Tare off the 1st copy of the airway bill for your records.
- Place the airway bill in a Zip-Lock adhesive FedEx bag, with 3 copies of the commercial invoice.
- Call FedEx to schedule a pick-up : 1-800-Go-Fedex.